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**Job Title: Competition Program Intern****Position Type: Internship****20-40 hours/week for 12-16 weeks****Salary: \$300/month or \$900 total for full-time interns.****Location: National Ability Center (1000 Ability Way, Park City, UT 84060)****Supervisor: Competition Program Manager**

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**Job Title: Competition Program Intern**

The competition program intern assists in all aspects of the competition program, which includes the National Ability Center Alpine ski team, Team Utah/National Ability Center Adaptive Snowboard X team, SnowX Team, Sled Hockey Club team, and National Ability Center delegation for Special Olympic winter sports. This position will be supervised by the Competition Program Manager, while performing various job tasks including but not limited to on snow team support, administrative work, competition event planning and support. Based on experience, the intern may also serve in a leadership role, as an instructor or facilitator. The intern will also provide information on current trends in adaptive competition, through projects, presentations, and staff in-services.

**Major Tasks and Responsibilities**

Support the competition program manager in the design and implementation of winter competition disciplines and events. Ability to act as a liaison for National Ability Center by providing program specific information and services to National Ability Center athletes, volunteers, participants, partner organization, donors, and the public at large.

**Required Knowledge and Qualifications**

- Commitment to a positive, fun and team-oriented working environment
- Working knowledge of National Ability Center policies and procedures (upon training)
- Undergraduate or graduate college student or commensurate professional experience preferred
- Completion of a Utah State background check & valid driver's license
- Basic computer processing skills including MS office required.
- Experience with people of all abilities, programming and safety needs
- Ability to give and receive feedback in a positive manner
- Commitment to all responsibilities and expectations

- Ability to help transfer people in and out equipment (lifting required)
- Ability to withstand long hours in the outdoors.
- Current CPR & First Aid Certifications

## **Benefits**

Up to \$300/month or \$900 total for full time interns. Valuable hands on experience. Course credit may apply. Discounted seasons pass depending on timing and internship commitment.

Intern Signature \_\_\_\_\_

Date \_\_\_\_\_

Supervisor Signature \_\_\_\_\_

Date \_\_\_\_\_